

SCRIPT SHUFFLE 10 MINUTE PLAY FESTIVAL

Instructions for this packet

Please fill out this packet and create a PDF. Attach your play(s) to the PDF and send it in your submission as one file. If you are submitting to direct, please do not combine the packets - but submit separately through the form on the website.

Name:

Bio (3–5 sentences):

Please share a short bio we can use in our program and promotional materials.

Genres of your play(s):

(e.g. comedy, drama, horror, absurdist)

Did you also submit to direct a play in the festival?

- Yes
- No

If yes, would you like to direct your own play if selected?

- Yes
- No
- Open to either

Title of your play(s):

Please write a brief summary of your play(s):

(A few sentences that help us understand the core story or concept.)

Please provide a character breakdown of each character in your play(s):

(Name, age range, brief description, anything helpful for casting.)

Agreement Between Script Shuffle 10 Minute Play Festival and Playwright

I, _____ (Playwright), agree to commit to the festival and its requirements:

Requirements:

1. Time Commitment and Availability

The playwright shall be available to attend at least one rehearsal as facilitated by the director assigned to their piece.

2. Revision Deadline

The playwright cannot make any changes to the play after **February 22, 2026**.

3. Artistic Liberty

The playwright cannot refuse the Festival or the chosen director to produce the play if the playwright does not agree with the interpretation or artistic choices. However, the playwright may request that their name be omitted from promotional materials (programs, websites, social media, etc.).

I, _____ (Playwright), agree to the following terms set by Script Shuffle 10 Minute Play Festival (Festival), involving the Playwright and their written works submitted to the Festival (Play):

The Playwright hereby grants to the Festival the sole and exclusive rights, subject to the terms of this agreement, to present the Play for one or more performances. For the purposes of this agreement, the term **Performance** shall mean live stage productions on the speaking stage under the Festival's own management, including regular evening shows and matinees if applicable.

The Playwright hereby grants to the Festival, subject to the terms and conditions hereof, the right to produce and present the Play by the Festival at the Festival's facilities beginning on or about **April 8, 2026**, until the conclusion of the Festival.

Ownership:

The Play is the property of the Playwright. Any copyright of the Play, including any extensions or renewals thereof, shall remain in the name of the Playwright.

Artistic Integrity & Script Usage

The Festival recognizes that the Play is the artistic creation of the Playwright and agrees not to make or allow to be made any alterations, omissions, or additions to the manuscript, including dialogue and author's notes, without the written or verbal consent of the Playwright. The Festival and its chosen director have permission to adjust stage directions as needed for live

performance (such as dropped or ad-libbed lines). Any unauthorized changes may result in this agreement being declared null and void by the Playwright.

Any changes made to the manuscript, dialogue, or stage directions, if accepted by the Playwright, will become the property of the Playwright. The Playwright grants permission for the Festival to make necessary copies of the Play for production purposes only.

The Playwright hereby grants the Festival rights to use the Playwright's name, biography, photographs, likeness, or recorded voice (collectively referred to as "materials") and the title of and excerpts from the Play for advertising, press, and promotional purposes by any means or medium.

The Playwright agrees to submit all biographical materials, photographs, and other requested information for inclusion in programs, advertising, and promotional materials by the deadline set by the Festival.

SIGNATURES

Playwright Signature: _____
Date: _____

Festival Committee Member Signature: _____
Date: _____