

SCRIPT SHUFFLE

10-Minute Play Festival

Thank you for your submission to Fake ID Production's & Script Shuffle's 10-minute play festival! Please read the instructions carefully and submit via our website with all the documents saved as one file.

What we need from you:

1. Filled out Cover Sheet
2. Filled out and Signed Agreement
3. PDF Resume relevant to directing (*if you have one*)

Please submit via our website with all the documents saved as one PDF.

The directors will be an incredibly important part of this festival, and we want you to be as prepared as possible. Please make sure you are clear on what we ask from you before you submit.

The director's responsibility:

1. Casting all their actors
2. Facilitating rehearsals with their actors
3. Providing props and costumes as needed
4. Meeting with the playwright and facilitating a rehearsal with them
5. Report to the festival committee when they check in
6. Ensuring that the cast and crew are available for any rehearsals, table reads, tech rehearsals, and shows
7. Compiling media and information about each cast member and providing it to the festival
8. Ensuring that the writer's intent is reflected on stage
9. Promoting the festival and their own play on social media
10. Be ready and prepared for any tech rehearsals and shows with any material asked of you (music, tech breakdowns, etc.)

COVER SHEET

Name:

Bio:

Genres of interest:

Did you also submit a play to the festival? If so, what is the title?

If you are drawn to direct your own play would you want to? Do you prefer to?

Have you directed a play before/ are you a first-time director?

What are your goals for this festival?

Agreement Between Script Shuffle 10 Minute Play Festival and Director

I _____ (Director) agree to commit to the festival and its requirements.

Requirements:

1. **Time Commitment and Availability.** The Director shall be available for all published and official dates, and available to attend and run rehearsals, tech rehearsals, and shows.
2. **Casting.** The director shall be responsible for casting their own actors, and ensuring that actors are available and committed to the time period of the festival. This includes rehearsals, table reads, tech rehearsals, and the shows.
3. **Rehearsals.** The director shall be responsible for any and all rehearsals virtual and in-person for the entirety of the time leading up to the festival. The director must spend their own funds on any rehearsal rental spaces and any costs that may come up due to rehearsals.
4. **Props & Costumes.** The director shall be responsible for all costumes and props needed for the production. The director can delegate this job to another person and or choose not to use props or costumes as an artistic choice. The director must spend their own funds on any costs that may come up due to costume or prop requirements.
5. **Writer Rehearsal.** The director shall facilitate at least ONE rehearsal with the writer of the play present, virtual OR in-person.

I _____ (Director) agree to commit to completing the requirements of the festival regardless of not receiving:

- a. My own written work (play), as submitted to the festival as a playwright
- b. A written work (play) I am inclined towards

I _____ (Director) also hereby state I will direct whatever play is assigned to me to the best of my ability and will keep the writer's intention in mind as much as is possible in the scope of the production. If any change is to be made to the written work (play) I will consult the writer and not alter their work in any way without written and/or documented verbal consent.

The Director hereby grants to the Festival the rights to use the Director's name, biography, photographs, likeness, or recorded voice (referred to herein as "materials") for advertising, press, and promotional purposes by any means or medium.

The Director shall submit to the Festival all biographical materials, photographs, and all other materials for programs and other advertising and/or promotional purposes by the requested time for themselves and their cast.

The Director shall act as the immediate point of contact for their cast on all Festival information. The Festival committee will communicate primarily to the Director and it is their responsibility to disseminate all information to their production team.

SIGNATURES

_____ DATE _____
DIRECTOR

_____ DATE _____
FESTIVAL COMMITTEE MEMBER